

**WESTMINSTER FEE SCHEDULE**

RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-001	Building Plan Checking-Bldg	Greater of	\$40 or 100% of UAC Table 3-A
S-002	Building Plan Checking-Planning	Single Family Home Review Over the Counter – Regular Over the Counter – Entitlement Other	\$40 per plan \$25 per plan \$50 per plan \$250 per plan
S-003	Construction Inspection	Greater of  NPDES Inspection Water Heater Replacement	\$40 or 100% of UAC Table 3-A plus \$20 issuance fee per permit \$10 per permit \$29.65
S-003.1	Pool/Spa Plan Check & Inspection	Pool Portable Spa In-ground Spa	\$165 \$110 \$165
S-009	Special Building Inspection	(2 hour minimum)	\$15 admin charge + \$88 per hour
S-009.1	Special Inspector Registration		\$35 per inspector
S-010	Temporary Certificate of Occupancy		\$345 per app + Completion bond = to value of remaining work
S-012	Parking Lot/Sidewalk Sale Review	Processing	\$50 per application
S-014.1	Preliminary Plan Review-Subsequent		\$300 per application + Any outside cost
S-015	Tentative Parcel Map Review	With another application Stand Alone application	\$1,285 per application \$2,100 per application
S-016	Tentative Tract Map Review	With another application Stand Alone application Greater than 10 lots/unit	\$1,775 per application \$2,660 per application \$25 per lot/unit
S-018	Site Plan Review - Plan Comm.	Hearing Non-Hearing With Other Hearing	\$2,675 per application \$1,960 per application \$1,715 per application

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-018.1	Site Plan Review – Admin	Minor review Temp site plan Major Review	\$270 per application \$170 per application \$1,180 per application
S-019	Development Agreement Review		\$7,500 deposit*
S-020.1	General CUP Review	If processed w/ another applic requiring public hearing	\$2,100 per application \$1,165 per application
S-021	Variance Review	Planning Commission Variance Area Variance Committee RV Storage in Front Yard  Administrative Adjustment	\$1,225 per application \$955 per application \$200 per application plus \$200 if Hearing required \$670 per application
S-023	Zoning Interpretation Review		\$765 per application
S-024	General Plan Amendment Review	With another application Stand Alone application	\$1,070 per application \$2,870 per application
S-024.1	General Plan Maintenance	All building permits	6.5% of permit fees
S-024.2	Records Maintenance & Update	Engineering & Planning Building	Actual cost of consultant 3.5% of permit fee
S-025	Annexation Processing		\$10,000 deposit*
S-026	Zone Change Review		\$2,370 per application
S-027	Zoning Text Amendment Review		\$4,000 Deposit*
S-028.1	Environmental Assessment (Categorical Exemption)		\$50 per application
S-029	Environmental Impact Review		Actual cost of consultant plus 25% City staff time
S-030	Condominium Conversion Review		\$3,195 per application
S-030.1	Condominium Conversion Inspection		\$70 per application plus \$62 per unit inspected

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-031	Home Occupation Permit		\$50 per application
S-031.1	Large Family Day Care Permit		\$445 per permit
S-034	Design Review	Administrative Review Planning Commission Review	\$635 per application \$1,200 per application
S-035	Sign Review and Inspection	New Sign within Sign Program New Sign Program New Sign without Sign Program New Sign Face	\$115 per permit \$435 per application \$110 per permit \$35 per permit
S-035.1	Temporary Sign Permit		\$60 per application
S-035.2	Removal of Illegal Sign	First Sign Additional Sign	\$40 per sign plus \$10 per sign
S-036	Development Extension Review		\$270 per application
S-037	Code Enforcement Services	After 2nd inspection	\$70 per inspection
S-037.1	Code Enforcement Special Inspection	(2 hour minimum)	\$15 admin charge, plus \$70 per hour
S-038	Processing of Appeal to Council	Charge applies when applicant requests re-hearing by Council.	\$1,585 per application
S-039	Processing of Appeal to Planning Commission		\$1,350 per application
S-042	Landscape Plan Check/Inspection		Actual cost of consultant + 50% for City staff time
S-042.1	Backflow Device Plan Check/ Inspection		\$70 per new device
S-044	Satellite Antenna Review		\$50 per application
S-045	Change of Occupancy Review/Inspection		\$190 per application

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-046	Site Analysis Letter		\$370 per letter
S-050	Mobile Home Park Conversion Review		\$10,000 deposit*
S-054	Final Parcel Map Check		\$2,940 per map
S-055	Final Tract Map Check	over 4 parcels	\$2,940 per map plus \$37 per parcel
S-056	Engineering Plan Check/ Inspection	Grading: < 30,000 sq ft 30K sq ft - 5 acres 6 - 10 acres > 10 acres  Off-site public improvement  On-site Improvements  On-site Utility Inspection	\$0.095 per sq. ft. \$0.19 per sq. ft. \$0.13 per sq. ft. \$0.065 per sq. ft.  45% of grading plan ck and inspection fee (if not incl on grading plan ck)  Included in grading plan check and inspection fee  Same rate as off-site utility inspection
S-056.1	On-Site Repair Construction Inspection	All fees have a \$50 Minimum: Cross Gutter Curb & Gutter Pavement Sidewalk	\$0.17 per square foot \$0.17 per linear foot \$0.03 per square foot \$0.053 per square foot
S-056.2	Site Remediation Service		\$470 per site
S-056.3	Engineer Block Wall Inspection	0-300 linear feet of wall Each additional 300 linear feet of wall	\$255 \$225
S-056.4	Trash Enclosure Inspection		\$170 per application
S-057	Street Vacation/ ROW Easement Review		\$2,685 per app or deposit*
S-058	Plan Revision Checking	(1 hour minimum)	\$90 per hour

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-059	Lot Line Adjustment Review		\$860 per app+rcrding fee
S-060	"Hold as One" Agreement Review		\$590 per application
S-061	Compliance Review/Certificate of Compliance		\$1,150 per application
S-062	Encroachment Review/Inspection	<u>Unit Review</u> A. Sidewalks B. Driveways C. Cross Gutter D. Trenching E. Pavement F. Storm Drains G. Curbs & Gutters H. Water Lines I. Boring  Public Utility: Annual Fee >100 ft per permit <100 ft per permit  Repair or Replacement Encroachment ≥ ½ mile	\$25 per permit plus \$0.50 per sq. ft. \$0.50 per sq. ft. \$0.50 per sq. ft. \$0.50 per sq. ft. \$0.50 per sq. ft. \$1.00 per linear ft. \$1.00 per linear ft. \$1.50 per linear ft. \$1.00 per linear ft.  \$115 plus Apply above fees \$90 per permit  Actual time & materials Deposit + actual time & material
S-062.1	Well Capping Permit		\$370 per permit
S-062.2	Monitor Well Annual Inspection		\$435 per permit + \$1,000 cash bond
S-062.3	GIS Printing Service	Black & White  Color  Laser Printer  Inkjet Printer  Aerial Photo 3" pixel digital format	\$16 first page plus \$8 each additional page \$20 first page plus \$12 each additional page \$10 first page plus \$2 each additional page \$10 first page plus \$2 each additional page \$500 per acre
S-062.4	Transportation Fee (Set by State)	Daily Annual	\$16 per permit \$90 per permit
S-063	Water Flow Test		\$45 per test

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-064	Business License Application Review/Enforcement	Business License Job License Bingo Permit	\$80 per application \$19 per application \$50 per application
S-064.1	Business License Renewal Processing	Out of town state licensed contractors	\$25 per license \$70 per license
S-066	Special Business Regulation		\$75 per application
S-067	Massage Technician Processing		\$85 per application
S-070	Party Disturbance Response	First Response Subsequent Responses	No charge \$180 per call
S-071	Police False Alarm Response	First 3 calls (per calendar year) 4 <sup>th</sup> call 5 <sup>th</sup> call	No charge \$200 \$300 + cancellation If reinstated, next false alarm \$300+cancellation
S-073	Records Check/Clearance Letter		\$20 per letter
S-074	Fingerprinting		\$5 per card
S-076	Vehicle Equipment Inspection	Non WPD citations	\$20 per inspection
S-077	Police Photograph Sale	Digital Prints	\$17 plus \$7.65 per print
S-079	Firearm Processing/Storage	Processing fee Annual Storage fee: -Handguns and pistols under 13' in total length -All other weapons	\$105 per weapon \$5 per year per weapon \$10 per year per weapon
S-080	Garage Sale Permit	Individual permits Block permit	\$10 \$20 per 10 addresses
S-081	VIN Verification		\$15 per request

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-082	Police Report Copy Service	Non-criminal reports	\$0.30 per page
S-084	DUI Emergency Response	(\$1,500 maximum)	Actual costs*
S-085	Auto Impounds - Non-private Property		\$105 per auto
S-086	Vehicle Storage - Non-private Property		\$50 per auto
S-088	Animal Control	Regular license Spayed/neutered Spayed/neutered (Sr.Citizen) Over 60 days past due	\$25 per animal \$12.50 per animal \$6.25 per animal \$25 + license fee
S-103	Vacant Lot Cleaning Service	City costs	Contractor's bill + 25% overhead
S-110	Sports Programs		120% of direct costs
S-111	Special Events		120% of direct costs
S-118	Contract Recreation Classes - Adult		105% of direct costs
S-121	Trips and Tours		125% of direct costs
S-123	Meter Installation Service	1" meter 2" meter 3" meter 4" meter 6" meter	\$1,725 \$2,230 \$5,110 \$5,825 \$7,435
S-123.1	Meter Testing Service	If meter is running fast Per request otherwise	No charge \$145
S-124	Hydrant Meter Rental Service	If hydrant needs to be moved Construction water	\$95 per account + \$1,000 deposit \$30 per move \$10 per residential unit
S-124.1	Fire Service Installation	4" meter 6" meter 8" meter	\$4,865 \$5,105 \$5,595

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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-125	Water Turn On/Off Service	Each re-opened account Same day service Lock-off for non-payment Each delinquent notice sent Tagging	\$25 \$10 additional \$75 \$10 per notice \$10
S-128	New Water Account Setup	New Account w/ turn-on New Account w/o turn-on Same day service	\$30 or \$10 \$10 additional
S-129	Delinquent Bill Processing	30 days past due	\$10 per delinquent bill
S-130	Sewage/Hazardous Material Spill Response		Fully allocated hourly rates for all responding personnel+ outside costs, materials, and equipment
S-138	Returned Check Processing		\$15 per check
S-140	Document Printing and Copying	Basic look-up Photocopying Large documents Special maps Maps, scale 800 Maps, scale 600 Bound document City Budget City CAFR	No charge \$0.30 per page \$0.50 per page \$1.00 per page \$2.50 per page \$5.00 per page \$2.00 addtl per doc \$35 per document \$15 per document
S-141	Agenda Mailing Service		\$35/year per type
S-142	Tape Reproduction/Listening	<u>City Clerk</u> -Tape copy -Customer provides tape, Or -Listening <u>Police</u> -Tape copy	\$15 each plus \$2 per tape No Charge  \$15 each
S-144	City Code Update Service	Code Update  Complete Municipal Code	Actual cost of supplement \$150 each
S-145	Document Certification	Document Certification Notary Public	\$13 per certificate \$10 per signature



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RCS NO.	SERVICE DESCRIPTION	EXPLANATION	FEE
S-147	Building Rental	Maximize both revenues and usage of building	Market rate

\* Actual charges based on fully allocated hourly rate.